

Greenway Downs Citizens Association  
Board of Directors Meeting Minutes

Location: Home of Lisa French  
Date/Time: Monday, April 18, 2016

Present:  
Bruce MacNair  
Ross Farnham  
Sara Kelly  
Asha Beh  
Lisa French  
Jenny Girard

Old Business

Board Vote: approved the March 9, 2016 Board of Directors Meeting Minutes

Board Vote: to replace the 2 sandwich boards that were lost in the last wind storm.

New Business

Lisa reported that Summerfield, Cameron and Greenway have requested that the Board initiate traffic calming studies.

Action Item: Bruce will initiate the process by sending an email notifying the proper authorities.

Lisa reported that a JV resident was concerned about the overgrowth on Cavalier Trail –asked us to have a clean up day. The Board concluded that it has always fallen to residents on the path to keep their part clear.

Action Item: Sara will ask the new neighbors at the rental house adjacent to her on Greenway to consider keeping their section clean—their section is particularly bad in the summer.

Jenny reported that a 18-wheeler truck has been parking at the top of West George Mason, and if we could get the “no parking from here to corner” signed fixed, it might keep this from happening again.

Action Item: Jenny will find out where to report the damaged sign and request that it be fixed.

Asha asked the Board buy some “clean up after your dog” signs that Cathy Thatcher recommended. Asha could then ask property owners to post them on their property, especially in high dog traffic areas. Each sign is \$11.20

Board Vote: Board approved purchase of 6 signs

Action Item: Asha will order the signs.

Lisa brought up the issue of runners safety—some people are running in Greenway Downs in the dark without reflective gear and this has caused some near misses for drivers. After some discussion, the board decided to consider organizing a safety awareness campaign in the fall.

Annual Meeting Agenda Discussion

General principles agreed upon for the Annual Meeting.

- Bruce would open the meeting with, as Lisa said, a “State of the Downs”
- Bruce would open up a session to garner feedback from the community of attendees—along the lines of Asha’s suggestions regarding “user experience.”
- To advertise the open board positions before the meeting, rather than open them up on the floor of the meeting.
- A consensus that we would keep the meeting food to items like cookies and easy finger food-like snacks.
- To not include vendors at the annual meeting.

Board Vote:

That we do not invite outside vendors to the annual meeting.

Action

Item: Sara will draft a job description ad and send it to the Board for comments/suggestions, and then post on media.

Action Item: All Board members will send specific annual meeting agenda items to Bruce and Lisa, and they will work up the final agenda for the meeting.

Prepared by Sara Kelly