

Greenway Downs Citizens Association

Board of Directors Meeting

Location: Home of Lisa French  
Date/Time: Monday, February 6, 2017

Present:  
Lisa French  
Kara Klousia  
Jenny Girard  
Asha Beh  
Sara Kelly

Board approved the Board Meeting Minutes dated November 9, 2016

Old Business:

**Traffic study of Summerfield**

Lisa (W) is leading the effort to get a traffic study on Summerfield Rd. and she will report back to the Board about progress on that issue at a later date.

**Action Item: Lisa W. will report progress on the Summerfield traffic study initiative.**

**Falls Church Condo Association**

Asha reported that the Condo Association has not contacted us since last year and for the moment no action is needed on our part.

**Nextdoor Leads**

Sara reported that she and Lisa W. are Nextdoor leads and attended a meeting with Jefferson Village Nextdoor leads. The combined group is in the process of rewriting the welcome section of Nextdoor, and also discussing ways to implement Nextdoor policies as leads to keep the site useful and civil.

Sara indicated that when she leaves the Board in May that she will also step down as a Nextdoor lead.

**Treasurer Report**

Jenny indicated that except for a few expenses paid out to the social committee for the holiday events, not much has changed since November.  
(note to self: attach treasurer report)

**Neighborhood Watch Report**

Greenway Downs Neighborhood Watch coordinator reported via email that all was well with the Neighborhood Watch program and that he was working closely with Mark Moffet, the Jefferson Village coordinator.

**Social Committee report**

Kara and Lisa reported that the Social Committee was planning to have a meeting to discuss how to organize themselves for this coming year. Kara indicated that though the committee has members that did not provide enough willing hands to handle the work for an actual event.

**Greenway Downs Welcome Signs and planting**

Sara was asked by several Greenway Downs residents to ask the Board to address the deteriorating condition of the Welcome to Greenway Downs signs at our entrances on the top of Woodlawn, and the entrance on Cavalier.

**Action Item: Asha will offer the scout troop an opportunity to fix the signs as a service project.**

The Board resolved that if the scouts were not interested in the project we would discuss hiring someone to do the work.

### **Park Update**

Sara reported that though she organized the Park and Stream cleanup last time around, she could not take the lead in the spring because she works on the weekend.

She also reported that the turnout was very low. This led to a group discussion of how the neighborhood demographics have changed and busy families with busy weekends do not have time.

Sara will advertise for a coordinator and if no one volunteers the cleanup project might just not be feasible anymore for the above reasons.

Asha will ask the scout troop if anyone is interested in pursuing the bamboo removal project in Mastenbrook Park.

**Action Item: Sara will advertise for a park and stream cleanup coordinator**

**Action Item: Asha will ask the troop about the bamboo project.**

### **GDCA relationship with Business community**

Jenny created an excel sheet list of the businesses that the GDCA has contacted for sponsorship. The list includes the point person in the business, and the GDCA contact. The goal is to coordinate our GDCA efforts at soliciting sponsorship in an orderly fashion.

**Action Item: Jenny will send the excel sheet to Board members for input and corrections.**

Peter Upton, a resident on Woodlawn, asked the Board to address the intersection blockage at the top of Woodlawn.

**Action Item: Asha will follow up on this issue.**

### **Board Members in May**

Currently the Board only has 8 Board members. In May, Maureen, Sara and Asha have indicated they will retire from the Board. To address this the Board decided to collectively write up a recruitment ad to attract more potential members in May.

**Action Item: Asha will write a draft ad to recruit more Board members and send it to us for ideas and revision.**

### **April Newsletter**

The April Newsletter will be the last time the current Board has the opportunity to communicate with everyone in Greenway Downs before the May elections. To that effect, the Newsletter will include a membership form like we had 2 years ago.

**Action Item: Sara will send the previous membership form to the Board for revision.**

In anticipation that the Board will publish a Directory next Fall Sara will send Lisa the excel database from two years ago.

**Action Item: Sara will send Lisa the GDCA excel database.**

### **May Meeting**

Sara reported that the Graham Road Elementary school was booked by another group for the dates she had originally asked the Board members to check for their own availability.

For this reason, she booked the cafeteria for Thursday, May 18—from 7:30-9:30 pm.

Last year, the school charged us extra money because we brought cookies and water. Since the Board was noted that last year no one really took advantage of the cookies or water we will not provide them this year.

In closing, the Board decided to meet in March and April to take care of Board business details regarding membership forms/newsletter and the future directory before the May meeting in order to avoid summer meetings.

addendum: After the Board meeting on Monday, Asha indicated she wished to remain on the Board for another term.

Amended: Asha Feb. 9, 2017

Prepared and submitted by  
Sara Kelly  
Secretary