

Greenway Downs Citizens Association

Board of Directors Meeting Minutes

Location: Home of Jenny Girard
Date/Time: Wednesday, March 22, 2017

Welcome To Our Visitors:

Kevin Swatt (Summerfield)
Kurt West (W. George Mason)
Jeff Evans (W. George Mason)
Kristina Skidmore (W. George Mason)

Board vote: approved the Board Meeting Minutes dated February 6, 2017

Treasurer Report

Jenny reported that the GDCA has about \$8300 in the bank. We have spent \$2100 so far this year, our budget was \$4100 for this year, and we looking good. We made \$2200 with our T-shirt sales

Update on traffic study initiative on Summerfield

Lisa F. explained that she is the point person for Providence Supervisor's office in regards to the requested traffic study on Summerfield because she is currently president of the GDCA.

However, Lisa F. needs to leave the Board for family reasons and will transfer the point person job to Kara, who is vice-president. Kara will cc Lisa W. on emails from the County because Lisa W. lives on Summerfield and is the lead for this traffic study on her street. Lisa W. will keep the Board posted on updates regarding progress on the traffic study.

ACTION ITEM: Lisa F. will contact Linda Smyth's office and notify them that Kara is now the GDCA point person for the Summerfield Traffic Study.

Social Committee Update

Lisa F. and Kara reported that the Social Committee planned to meet at a future date to organize GDCA events. Traditionally, the GDCA does not sponsor any large events in the Spring. Jefferson Village usually hosts the Easter Egg Hunt, and Lisa F. emailed Peter Beckman, the Jefferson Village Civic Association president, to let him know we had Annual Easter Egg Hunt supplies to contribute, and were willing to help in their event. As of this meeting, JV has not responded yet.

The Social Committee will set a meeting date, and Sara will publish that date to attract new members, especially because the next event we organize is the Summer/Fall Block Party.

ACTION ITEM: Lisa/Kara will notify Sara when a Social Committee meeting date has been scheduled.

Neighborhood Watch Report

Sara, on behalf of Jeff Taylor, the GDCA Neighborhood Watch coordinator, reported that the watch program was currently focusing attention on an area at the corner of Winchester Way and Bolling Road (across from the Budget Inn property) because a GDCA resident reported that on several occasions he had witnessed kids/adults engaging in illegal drug activity. The resident agreed to contact police the next time he witnessed such activity.

Sara reported that subsequent to Jeff's above report, another resident on Bolling reported suspicious behavior on that street. Sara referred the matter to Jeff, who has since contacted the second resident.

Greenway Downs Welcome Signs and planting update

Asha reported that so far she has no takers from Boy Scout Troop 681 to upgrade the condition of our Greenway Downs welcome signs as a service project. . After some discussion on whether to ask for bids from 2 or 3 private individuals to repair the wear and tear on the signs it was determined that in order to seek bids we needed to determine more specifically what we were asking for. Dana offered to inspect the signs and report back on exactly what needs to be done.

ACTION ITEM: Dana will inspect the two entrance signs and report back in April on specifically what wear and tear needs to be addressed.

Stream and Park Clean Update

Sara reported that Jessica Rosen will lead the Stream and Park clean up in April, and in fact 2 other people also volunteered to help. Sara referred the other 2 volunteers to Jessica for instructions.

Bamboo Removal Update

Asha reported that there were no takers in Troop 681 to take on the bamboo removal project in John Mastenbrook Park. Last year, an Eagle Scout from 681 had made this his Eagle Scout Project, and his effort was followed up by several GDCA led efforts to reduce the bamboo.

Dana, who was part of the GDCA effort, noted that cutting the bamboo itself has several inherent problems: one is the potentially sharp stubble leaves behind, and the fact that kids carry the cut bamboo off for fort-building before VDOT removes the bamboo cuttings.

Sara, who also took part in the GDCA effort, noted that there was a homeless person living in the dugout in the bamboo.

Peter Upton Request Update

Asha reported that she had followed up on Peter Upton's complaint about the fact that traffic on Route 29 often ignored the "Do not block entrance" sign on Rt. 29 and thus blocked the exit/entrance on the top of Woodlawn. VDOT said they would/could not paint lines on 29 to make traffic more aware, and that signs were sufficient enough.

Asha gave the contact information to Peter Upton in case he wanted to pursue the issue any further.

The Board also discussed the lack of coordination between the new traffic light at Tinner Hill and other traffic lights on Washington street. The GDCA has no authority on this matter, but Lisa W. said she had spoken with the Falls Church Planning commission about the issue, and it remains unclear whether they will fix the problem at this time. Meantime, Asha and Lisa W. will explore this problem together and see if there is a way to effect a fix for this problem.

GDCA Asset Control Sheet

Dana suggested the Board keep a list of GDCA property and which volunteers had them so that when volunteers left and new ones came in, we would know where stuff was. Among the items mentioned were the water cooler and the signage boards.

ACTION ITEM: Sara will create the list and send to Board members to identify what GDCA owns and where the items are currently located.

Newsletter/membership form

Sara asked the Board to consider mailing a flyer and a revised membership form to all households in Greenway Downs prior to the May Annual Meeting. The new Board in May would then decide whether to publish a Newsletter subsequently in order to communicate with Greenway Downs residents.

The Board thought this a good idea, so between now and April the Board members will collectively revise the membership form via email.

Lisa W. raised the idea of exploring "jotform", or something equivalent, as one alternative for people to pay dues. Jenny and Lisa W. will explore this avenue.

ACTION ITEM: Sara will find a means to circulate the membership form among Board members for revision.

ACTION ITEM: Lisa W. and Jenny will explore "jotform" as a means to collect dues and report back by the April Board meeting.

Preparation for Annual Meeting May 18

Kara, Dana and Jenny all volunteered to organize and run the Annual Meeting on May 18th.

Question and Answer/Discussion with visitors

Lisa F. opened the floor for a general discussion with our visitors. They had expressed an interest in joining the Board and were invited to come and see how the Board in operation.

It was noted that the GDCA by-laws allows the Board 5 to 9 members, but limits the composition by only allowing two members per street.

Lisa F. (Marshall) has indicated she is leaving the Board as of this meeting.
Sara (W. George Mason) has indicated that she will step down from the Board in May.

Corrected: Lisa French/Asha Beh 3/25/2017

Submitted by Sara Kelly 3/26/2017